

**SREE NARAYANA TRAINING COLLEGE
NEDUNGANDA**

FORM OF APPLICATION FOR LEAVE

1. Name of student with initials :
2. Optional Subject :
3. Admission No :
4. Local Address of student :
5. No of days of leave required :
6. No of days of leave previously
taken :
7. Reason for leave :
8. Signature of the student with date :
9. Recommendation. by the Hostel
Matron in the case of Hostlers :
10. Recommendation by the subject
teacher :
11. Orders of the Principal :
Signature of the Student
Signature of the Teacher
Signature of the Principal